

# NASA WANTS TO TELL YOUR SPACE GRANT STORY!



*Across the country, NASA Space Grant engages students, teachers, organizations and communities in science, technology, engineering and mathematics, or STEM, experiences.*

*NASA needs to hear from you, the implementers of the program, about how Space Grant programming is affecting lives and shaping the future of STEM research. Approved submissions will be shared on the Space Grant Website.*

**Help NASA tell your Space Grant story and submit your input today!**

1

## Draft your story

In a Microsoft Word document, construct your Space Grant story. Be sure to include a description of your story in the Overview section (<1000 characters with spaces) and the NASA Content & Resources Used in support of your programming (<500 characters with spaces)

### Overview:

(<1000 characters)

- Program Name
- Location
- Interesting Story/Outcomes
- Highlights

### NASA Content & Resources Used:

(<500 characters)

- NASA Content
- NASA People
- NASA Resources

2

## Add pictures and captions to your story

Attach supporting pictures and list of captions to the email. Pictures should have minimum print quality resolution of 1200 x 1600 pixels.

3

## Attach completed NASA MEDIA RELEASE FORM for all visible parties

If a person's face is identifiable in the submitted pictures, you must attach a signed **NASA Media Release Form**. If the person in the picture is under the age of 18, a signature from a parent or legal guardian is required on the **Minor Release Form**. If the person in picture is a NASA employee, they do not need to complete the media release form.

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## Submit your story

Email your story submission to: [hq-space-grant@mail.nasa.gov](mailto:hq-space-grant@mail.nasa.gov)